

Table 2 - Regional response - for matters that would typically require regulatory response.		No - go to	Yes - go to
1	Can the matter be dealt with administratively, e.g. letter to PCBU seeking investigation report and confirmation of follow up?	2 ✓	C
2	Can the matter be assessed via use of appropriate notices, prior to determination of site attendance? a. Non disturbance notice b. Prohibition notice c. ESPN d. Coercive powers – s.155 WHS Act, 122C ES Act	3 ✓	D
3	Is immediate site visit required?	D	E ✓

C Draft appropriate correspondence and issue via email.

D Relevant notices are to be issued as soon as possible with short timeframes for response. Once notices are responded to mandatory case management to determine OIR response.

E Mandatory case management meeting² to determine appropriate controls to be implemented and then arrange allocation to inspector for response.

² Mandatory case management meeting must include attendance by the Director of that unit, in the event the Director is unavailable the matter is to be referred to the relevant Executive Director. Advice from the Occupational Health and Hygiene Unit may also be sought to inform the case management meeting, at the discretion of the Director/Executive Director.

OIR Disclosure Log

s 47(3)(b) RTI Act

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08:16 HOURS - PIC FROM

s 47(3)(b) RTI Act

- DISCUSSED

ASBESTOS CLEAN UP AT

s 47(3)(b) RTI Act

RESIDENCE,

s 47(3)(b) RTI Act

ADVISED FULL CLEAN

UP & CLEARANCE HAS

BEEN COMPLETED - ITEMS

REMOVED & REPLACED &

s 47(3)(b) RTI Act

s 47(3)(b) RTI Act

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143.